RESUME (Within three papers)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Applicant Photo | Applied position |  | | |
| Name |  | Gender |  |
| Date of Birth | YYYY.MM.DD | Marital Status |  |
| Nationality |  | Religion |  |
| NRC No. |  | Available |  |
| Contact Number |  | | |
| E-mail |  | | |
| Address |  | | |

|  |  |  |  |
| --- | --- | --- | --- |
| ABOUT ME | Write within 3 Sentences   * the summary of the applicant and usually state the applicant’s strengths and weakness fitted to the applied position. | | |
| CAREER  OBJECT | Write within 3 Sentences   * Explain the career objectives along the applicants past and future development from the job position. | | |
| LANGUAGES | Mother-tongue |  | |
| Others | Language  Ex. English | (Advanced/Upper-Intermediate/ Intermediate/ Low-Intermediate/ Low) Ex. Intermediate |
| TECHNICAL  SKILLS | (Advanced/Upper-Intermediate/ Intermediate/ Low-Intermediate/ Low)  Ex. AUTO CAD(Upper-Intermediate)  Microsoft Office(Advanced) | | |
| PROFESSIONAL EXPERIENCE | 1.  2.  3. | | |
| ACHIEVEMENT | 1.  2. | | |
| ADDITIONAL  INFORMATION |  | | |